



कर्मचारी भविष्य निधि संगठन
Employees Provident Fund Organisation

श्रम एवं रोजगार मंत्रालय, भारत सरकार

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

मुख्यकार्यालय/ HEAD OFFICE



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Website: www.epfindia.gov.in, www.epfindia.nic.in

File No. HRD-II/52/2024/APAR/2023-24/

Dated: 29 APR 2025

1346

To,

All Additional CPFCs (HQ)/ Director (PDNASS)
All Addl. CPFCs (Zones)
All RPFCs/OIC in charge of ROs/ASD-HO/ZTIs/Dos

Subject: Extension of timelines for submission of Annual Performance Assessment Report (APAR) for the year 2023-2024-reg.

Madam/Sir,

Please refer to Head Office circular no. HRD-II/52/2024/APAR-CIRCULARS/1100 dated 24.09.2025 & Circular no. HRD-II/52/2024/APAR/2023-24/1153 dated 20.11.2024, Circular no. HRD II/52/2024/APAR /2023-24/1288 dated 25.02.2025, Circular No. HRD II/52/2024/APAR /2023-24/1315 dated 24.03.2025 and Circular No. HRD II/52/2024/APAR /2023-24/1336 dated 09.04.2025 regarding timelines for completion of various APAR activities.

2. In this connection, the timelines for disclosure of APAR and appeal process for the year 2023-24 has been further revised as under: -

S. No.	Activities	Timeline (Date on or before to be completed)
1	Submission of representation, if any, on APAR by the officer reported upon	04th May, 2025
2	Forwarding of representation by the APAR Custodian to the Competent Authority	11th May, 2025
3	Disposal of representation by the Competent Authority and forwarding it to APAR Custodian	18th May 2025
4	Communication of the decision of the Competent Authority by the APAR Custodian to the officer reported upon	Within 10 days from the finalization of decision by the Competent Authority i.e. 28th May 2025
5	End of APAR process after which the APAR will be finally taken on record	1st June, 2025

3. No further extension in this regard will be done.

(This issues with the approval of competent authority)

(Uday Gupta)

Regional P.F. Commissioner-II (HRD-II)

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1. RPFC (NDC) for web upload.
2. PS to CPFC, FA&CAO and CVO for information.
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