

**CONSOLIDATED ANNUAL ACCOUNTS
WITH AUDIT REPORT
FOR THE YEAR 1998-99**



**EMPLOYEES' PROVIDENT FUND ORGANISATION
HEAD OFFICE
BHAVISHYA NIDHI BHAWAN 14, BHIKAIJI CAMA PLACE
NEW DELHI-110 066**

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**INCOME AND EXPENDITURE ACCOUNT
AND
BALANCE SHEET OF
EMPLOYEES' PROVIDENT FUND SCHEME**

**EMPLOYEES' PROVIDENT
INCOME AND EXPENDITURE ACCOUNT
(EMPLOYEES' PROVIDENT**

Dr.

| Previous Year | S. No. | EXPENDITURE | Amount Rs. |
|-------------------------|--------|---|-------------------------|
| (1) | (2) | (3) | (4) |
| 1,044,708,361.99 | 1. | Salaries of Officers and Staff | 1,184,890,998.16 |
| 125,470,555.32 | 2. | Allowances & Honorarium | 219,905,352.60 |
| 26,450,617.14 | 3. | T.A. & L.T.C | 40,885,463.90 |
| 169,221,302.68 | 4. | Pension/Family Pension/Death-cum-Retirement Gratuity | 247,482,594.28 |
| — | 5. | (a) Staff Provident Fund (Board's share) | — |
| 164,138.34 | | (b) S.P.F. D.L.I Benefits | 49,800.00 |
| 405,942,764.43 | 6. | (a) Other charges (Recurring/non-recurring) | 468,320,487.02 |
| 17,775,298.54 | | (b) Maintenance of Office Building/staff quarters | 28,640,989.63 |
| 4,061,918.31 | 7. | (a) Grants | 2,493,851.75 |
| — | | (b) Refund of G.I.S Savings Fund | — |
| <u>1,793,794,956.75</u> | | Total Expenditure incurred on EPF Scheme | <u>2,192,669,537.34</u> |
| | 8. | Expenditure incurred on Administration of : | |
| 345,050,806.44 | | (a) E.P.S. Scheme | 422,683,219.81 |
| 21,595,882.93 | | (b) E.D.L.I Scheme | 26,417,695.19 |
| 23,676.00 | | (c) A.E.C.D. Scheme | 12,059.00 |
| 379,483,929.40 | 9. | Excess of Income over Expenditure | 1,098,746,270.55 |
| <u>2,539,949,251.52</u> | | TOTAL | <u>3,740,528,781.89</u> |

**FUND ORGANISATION
FOR THE YEAR 1998-99
FUND SCHEME, 1952)**

Cr.

| Previous Year | S. No. | INCOME | Sch. No. | Amount Rs. |
|-------------------------|--------|--|----------|-------------------------|
| (5) | (6) | (7) | (8) | (9) |
| 1,972,276,491.58 | 1 | Receipt by way of administrative charges, Inspection charges and Penal Damages | (I) | 3,008,350,450.34 |
| 179,667,758.82 | 2 | Interest earned on Investment of surplus Administration Fund | | 155,126,495.67 |
| 351,365,562.76 | 3 | Receipt from Pension Fund & other Accounts (II) | | 479,523,443.98 |
| 36,639,438.36 | 4 | Miscellaneous Receipt | | 97,528,391.90 |
| — | 5 | Excess of Expenditure over Income | | — |
| 2,539,949,251.52 | | TOTAL | | 3,740,528,781.89 |

INCOME AND EXPENDITURE

Dr.

| Previous Year | S. No. | EXPENDITURE | Amount Rs. |
|----------------|--------|---|------------------|
| (1) | (2) | (3) | (4) |
| — | 1. | Excess of Expenditure over Income: | — |
| 200,000,000.00 | 2. | Provision for Building Construction Fund: | 500,000,000.00 |
| 12,224,701.46 | 3. | Provision for Maintenance (Repair, renewal and replacement) Fund: | 31,359,010.37 |
| 167,259,227.94 | 4. | Balance carried down to Balance Sheet: | 567,387,260.18 |
| 379,483,929.40 | | TOTAL | 1,098,746,270.55 |

APPROPRIATION ACCOUNT

Cr.

| Previous Year | S. No. | INCOME | Amount Rs. |
|----------------|--------------|---|-------------------------|
| (1) | (2) | (3) | (4) |
| 379,483,929.40 | 1. | Excess of Income over Expenditure : | 1,098,746,270.55 |
| — | 2. | Balance carried down to Balance Sheet : | — |
| 379,483,929.40 | TOTAL | | 1,098,746,270.55 |

Previous Year

Rs. 1667.89 Lakhs

Rs. 0.24 Lakhs

Rs. 1852 Lakhs

Foot Note:

(i) The accounts have been compiled on actual basis.

(ii) Expenditure incurred for Administration of Employees' Pension due

(iii) Expenditure incurred for Administration of A.E.C.D. Scheme.

(iv) Estimated amount in arrear due from the employers but not received :

{ (a) Administrative charges }
{ (b) Inspection charges }

Rs. 1874.54 Lakhs

Rs. 0.12 Lakhs

Rs. 2064.43 Lakhs

Sd/-

(S.K. RAY)

FINANCIAL ADVISOR & CHIEF ACCOUNTS OFFICER and CENTRAL PROVIDENT FUND COMMISSIONER

**EMPLOYEES' PROVIDENT
BALANCE SHEET AS AT
(EMPLOYEES' PROVIDENT**

| Previous Year | S. No. | LIABILITIES | Sch. No. | Amount Rs. |
|---------------------------|--------------|---|----------|---------------------------|
| 255,070,164,973.51 | 1. | Employees' Provident Fund A/c | III | 321,112,438,095.41 |
| 826,549,538.20 | 2. | Unclaimed Deposit Account | IV | 1,088,769,865.31 |
| 4,778,786.124 82 | 3. | Special Reserve Fund | V | 5,351,440,310.55 |
| | 4. | Interest Suspense A/c: | | |
| 53,779,413, 970.67 | | (a) Balance in the Account to be credited to members A/c upto 31.3.99 | VI | 37,912,021,384.00 |
| 38,025,742,712.44 | | (b) Amount received during the year & to be credited to members A/c next year | | 43,849,686,505.77 |
| 704,952,954.54 | 5. | (a) Staff Provident Fund Account | VII | 981,781,397.36 |
| -7,658,099.48 | | (b) Staff Provident Fund Interest A/c | VIII | -19,730,744.16 |
| 704,045,468.94 | 6. | Pension-cum-Gratuity A/c (Staff) | IX | 911,339,943.72 |
| 2,843,601,269.35 | 7. | Investment fluctuation A/c | X | 3,114,137,640.57 |
| 661,650.46 | 8. | Security Deposits | | 724,364.46 |
| 356,726,260,563.45 | TOTAL | | | 414,302,608,762.99 |

**FUND ORGANISATION
31ST MARCH, 1999
FUND SCHEME, 1952)**

| Previous Year | S. No. | ASSETS | Sch. No. | Amount Rs. |
|---------------------------|--------|--|----------|---------------------------|
| | 1. | Investment Account: | | |
| 355,706,896,724.56 | (a) | Employees' Provident Fund | XV | 412,777,283,655.20 |
| 665,330,573.76 | (b) | Staff Provident Fund | XVI | 926,816,977.26 |
| 704,438,812.06 | (c) | Pension-cum-Gratuity Fund | XVII | 911,808,996.56 |
| 2,648,783,807.90 | (d) | Administration Fund | XVIII | 3,393,491,905.90 |
| | 2. | Land and Building: | | |
| 844,509,852.35 | (a) | Assets acquired | | 1,087,465,992.02 |
| 622,393,258.45 | (b) | Advances paid | | 770,439,000.33 |
| 181,955,934.10 | 3. | Recoverable Advances (Staff) | XIX | 265,699,211.92 |
| 119,569,890.71 | 4. | Special Reserve Fund (Recoverable) | | 434,374,135.17 |
| 754,369.20 | 5. | Security Deposits (Advance to parties) | | 749,196.20 |
| 407,417,641.60 | 6. | Remittance in transit | XX | 514,992,155.83 |
| 33,297.38 | 7. | Cash in hand | | 31,256.80 |
| -461,868,520.56 | 8. | Cash in Bank | XXI | -915,292,335.50 |
| 187,934,382.53 | 9. | Sundry Debits | XXII | 303,766,223.55 |
| 361,628,150,024.04 | | TOTAL | | 420,471,626,371.24 |

| Previous Year | S. No. | LIABILITIES | Sch. No. | Amount Rs. |
|---------------------------|--------------|---|----------|---------------------------|
| 356,726,260,563.45 | | Total B/F | | 414,302,608,762.99 |
| 2,069,055,223.81 | 9. | Building Construction Fund | XI | 2,731,423,300.00 |
| 19,224,879.28 | 10. | Building Maintenance (Repair, renewal & replacement) Fund | XII | 54,772,415.79 |
| 2,303,652,172.56 | 11. | Revenue Surplus | XIII | 2,871,039,432.74 |
| 10,088,610.39 | 12. | (a) Group Insurance Scheme (Old) | | 10,088,610.39 |
| (-)275,933.54 | | (b) Group Insurance Scheme (New) | | 72,427.66 |
| 500,144,508.09 | 13. | Sundry Credits | XIV | 501,621,421.67 |
| 361,628,150,024.04 | TOTAL | | | 420,471,626,371.24 |

| Previous Year | S. No. | ASSETS | Sch. No. | Amount Rs. |
|--------------------|--------|-----------|----------|--------------------|
| 361,628,150,024.04 | | Total B/F | | 420,471,626,371.24 |

| | | | |
|--------------------|-------|--|--------------------|
| 361,628,150,024.04 | TOTAL | | 420,471,626,371.24 |
|--------------------|-------|--|--------------------|

| Previous Year | Foot Note: | Current Year |
|-----------------|--|--------------------|
| | (i) The accounts have been compiled on actual basis. | |
| | (ii) Estimated amount due from the employers but not received: | |
| Rs. 28617 Lakhs | (a) E.P.F. Contribution | Rs. 33831.73 Lakhs |
| Rs. 6702 Lakhs | (b) Penal Damages on Contribution, Adm charges and Inspection charges | Rs. 9465.32 Lakhs |
| | (iii) The investment of SPF & Pension-cum-Gratuity Fund are shown in the Balance Sheet at Cost Price. | |
| | (iv) Out of the Building Construction Fund of Rs. 2,73,14,23,300.00, the cost of Land & Building acquired as on 31.3.99 including the advances paid is Rs. 1,85,79,04,992.35 and the balance of Rs. 87,35,18,307.65 is invested alongwith EPF Administration Fund. | |
| | (v) All the fixed assets except Land & Building are treated as Revenue Expenditure and no depreciation is provided on Land & Building as per manual provision. | |

Sd/-

(S.K. RAY)

FINANCIAL ADVISOR & CHIEF ACCOUNTS OFFICER and CENTRAL PROVIDENT FUND COMMISSIONER

| 1997-98 | | SCHEDULE No. I | 1998-99 |
|--|----|--|-------------------------|
| Rs. | P. | Details of Income | Rs. P. |
| 1,812,760,460.71 | | 1. Adm. charges | 2,772,464,463.83 |
| 155,014,012.02 | | 2. Inspection Charges | 230,719,766.47 |
| 4,502,018.85 | | 3. Penal Damages | 5,166,220.04 |
| <u>1,972,276,491.58</u> | | TOTAL | <u>3,008,350,450.34</u> |
| SCHEDULE No. II | | | |
| Receipts from Pension fund and other Accounts : | | | |
| 320,949,762.99 | | 1. From Pension fund for Admn. of Employees' Pension Scheme | 440,888,656.33 |
| 30,415,799.77 | | 2. From other Accounts | 38,634,787.65 |
| <u>351,365,562.76</u> | | TOTAL | <u>479,523,443.98</u> |
| Details of Receipt from other Accounts | | | |
| 15,540,353.87 | | 1. From Administration of EDLI Scheme | 77,271,333.17 |
| 1,338,000.00 | | 2. From other Accounts | - |
| <u>16,878,353.87</u> | | | <u>77,271,333.17</u> |
| Less : | | | |
| 1,338,000.00 | | 1. Amount transferred to other Accounts | 3,351,591.86 |
| - 14,875,445.90 | | 2. Transferred from A/c No. 2 to A/c NO. 4 & Vice-Versa as per Regional Office Accounts & Central Office Account | 35,284,953.66 |
| <u>-13,537,445.90</u> | | TOTAL | <u>38,636,545.52</u> |
| <u>30,415,799.77</u> | | BALANCE | <u>38,634,787.65</u> |

| 1997-98 | | SCHEDULE No. III Employees' Provident Fund A/c | 1998-99 | |
|---------------------------|----|--|---------------------------|----|
| Rs. | P. | | Rs. | P. |
| 222,326,780,552.60 | | Balance as per last Balance Sheet | <u>255,070,164,973.51</u> | |
| | | Add : | | |
| 36,434,866,722.40 | | 1. Contribution (including refund of withdrawal) received during the year | 49,541,799,443.34 | |
| 105,115,640.50 | | 2. Contribution received by way of transferred securities (HQ Office contra) | 349,571,130.64 | |
| 26,772,178,214.98 | | 3. Interest credited to members account | 52,782,287,826.73 | |
| 203,818,945.97 | | 4. Other Receipts | 486,646,205.84 | |
| <u>285,842,760,076.45</u> | | TOTAL | <u>358,230,519,580.06</u> | |
| | | Less : | | |
| 23,766,853,112.51 | | 1. Payment made during the year to out going members on final settlement | 28,819,882,775.72 | |
| 55,970,867.55 | | 2. Premia paid during the year on members Life Insurance Policies | 3,146,190,789.59 | |
| 6,536,118,268.00 | | 3. Loan paid during the year to the members | 4,246,619,103.84 | |
| - | | 4. Employers share forfeited during the year | - | |
| 887,167.85 | | 5. Unclaimed Deposit Account | 272,604,781.61 | |
| 396,482,627.53 | | 6. Miscellaneous Payment | 554,477,133.89 | |
| 16,283,059.50 | | 7. Amount of securities transferred back to exempted establishments | 78,306,900.00 | |
| <u>30,772,595,102.94</u> | | TOTAL | <u>37,118,081,484.65</u> | |
| <u>255,070,164,973.51</u> | | BALANCE | <u>321,112,438,095.41</u> | |

| 1997-98 | | | 1998-99 | |
|-------------------------------|----|---|-------------------------|----|
| Rs. | P. | | Rs. | P. |
| SCHEDULE No. IV | | | | |
| Unclaimed Deposit A/C | | | | |
| 836,509,775.85 | | Balance as per last Balance Sheet | 826,549,538.20 | |
| | | Add : | | |
| 887,167.85 | | Amount transferred during the year | 272,604,781.61 | |
| <u>837,396,943.70</u> | | | <u>1,099,154,319.81</u> | |
| | | Less : | | |
| 10,847,405.50 | | Amount paid during the year | 10,384,454.50 | |
| <u>826,549,538.20</u> | | BALANCE : | <u>1,088,769,865.31</u> | |
| SCHEDULE No. V | | | | |
| Special Reserve Fund : | | | | |
| 4,267,278,400.07 | | Balance as per last Balance Sheet | 4,778,786,124.82 | |
| | | Add : | | |
| 934.00 | | 1. Amount received from Employers during the year | - | |
| 512,073,408.00 | | 2. Interest on SRF Account | 573,454,334.98 | |
| <u>4,779,352,742.07</u> | | TOTAL | <u>5,352,240,459.80</u> | |
| | | Less : | | |
| 119,323.25 | | 1. Amount paid as death relief | 136,704.25 | |
| 447,294.00 | | 2. Amount paid from SRF Account | 663,445.00 | |
| <u>566,617.25</u> | | TOTAL | <u>800,149.25</u> | |
| <u>4,778,786,124.82</u> | | BALANCE : | <u>5,351,440,310.55</u> | |

| 1997-98 | | SCHEDULE No. VI Interest Suspense A/c | 1998-99 | |
|--------------------------|----|---|--------------------------|----|
| Rs. | P. | | Rs. | P. |
| 81,490,255,509.38 | | Balance as per Last Balance Sheet | 91,805,156,683.11 | |
| | | Less: | | |
| 26,772,178,214.98 | | 1. Interest credited to members account | 52,782,287,826.73 | |
| 207,000.00 | | 2. Interest paid on deposits refunded to exempted estts. | 4,272,351.50 | |
| 105,905,444.10 | | 3. Interest paid to vendors | 191,888,633.58 | |
| 512,073,408.00 | | 4. Interest accrued on SRF A/c adjusted | 573,454,334.98 | |
| 320,477,471.63 | | 5. Interest accrued of Fluctuation Account adjusted | 341,232,152.32 | |
| <u>27,710,841,538.71</u> | | TOTAL : | <u>53,893,135,299.11</u> | |
| 53,779,413,970.67 | | Balance in the Accounts to be credited to the subscribers accounts upto 31.3.99 | 37,912,021,384.00 | |
| | | Add : | | |
| 37,956,119,149.20 | | 1. Interest realised on investment of securities | 43,688,541,015.48 | |
| 508,082.00 | | 2. Interest on Saving Bank Accounts (Central) | 546,225.00 | |
| 13,473,693.65 | | 3. Interest on Saving Bank Accounts (Regional) | 50,383,323.47 | |
| 2,538,245.62 | | 4. Interest on securities received from the establishments | 5,247,553.77 | |
| 3,039,711.00 | | 5. Interest realised from members on loans | 2,660,375.00 | |
| 50,063,830.97 | | 6. Penal Damages on belated contributions received during the year | 102,308,013.05 | |
| <u>38,025,742,712.44</u> | | TOTAL | <u>43,849,686,505.77</u> | |
| <u>91,805,156,683.11</u> | | BALANCE : | <u>81,761,707,889.77</u> | |

| 1997-98 | SCHEDULE No. VII | 1998-99 |
|-----------------------|---|-------------------------|
| Rs. P. | A. Staff Provident Fund : | Rs. P. |
| 534,642,549.12 | Balance as per last Balance Sheet | 697,746,829.37 |
| | Add : | |
| 313,214,682.00 | 1. Contribution (including refund of withdrawal) received during the year | 435,287,187.00 |
| - | 2. Boards Share | - |
| 62,502,300.00 | 3. Interest credited to members Account | 98,144,382.82 |
| <u>910,359,531.12</u> | TOTAL : | <u>1,231,178,399.19</u> |
| | Less : | |
| 62,563,483.75 | 1. Payment made during the year to outgoing members of final settlement | 55,738,362.00 |
| - | 2. Premia paid during the year on members Life Insurance Policies | - |
| 128,808,578.00 | 3. Loan paid during the year to the members | 176,689,949.00 |
| 21,240,640.00 | 4. Other payments (transfer to other Regions) | 24,695,479.00 |
| <u>212,612,701.75</u> | TOTAL : | <u>257,123,790.00</u> |
| <u>697,746,829.37</u> | BALANCE : | <u>974,054,609.19</u> |
| | B. SPF A/c transferred from other Regions : | |
| 12,204,476.17 | Balance as on 1st April | 7,206,125.17 |
| | Add : | |
| 21,240,640.00 | Amount transferred to the Regions | 24,695,479.00 |
| 33,445,116.17 | TOTAL : | <u>31,901,604.17</u> |
| | Less : | |
| 26,238,991.00 | Amount received from other regions | 24,174,816.00 |
| <u>7,206,125.17</u> | Balance : | <u>7,726,788.17</u> |
| <u>704,952,954.54</u> | TOTAL (A+B) : | <u>981,781,397.36</u> |

| 1997-98 | | SCHEDULE No. VIII | | 1998-99 | |
|-----------------------|----|--|--|-----------------------|----|
| Rs. | P. | | | Rs. | P. |
| | | Staff Provident Fund Interest Account : | | | |
| (-) 13,022,796.10 | | Balance as per last Balance Sheet | | (-) 76,58,099.48 | |
| | | Add : | | | |
| 68,444,175.39 | | 1. Interest realised on investment of securities | | 87,842,139.31 | |
| 11,199.00 | | 2. Interest on Saving Bank Account | | - | |
| <u>55,432,578.29</u> | | TOTAL : | | <u>80,184,039.83</u> | |
| | | Less : | | | |
| 62,502,300.00 | | 1. Interest credited to members accounts during the year | | 98,144,382.82 | |
| 588,377.77 | | 2. Interest paid to vendors | | 1,770,401.17 | |
| <u>63,090,677.77</u> | | TOTAL : | | <u>99,914,783.99</u> | |
| (-) 7,658,099.48 | | BALANCE : | | (-) 19,730,744.16 | |
| | | SCHEDULE No. IX | | | |
| | | Pension-cum-Gratuity A/c : | | | |
| 575,366,069.27 | | Balance as on last Balance Sheet | | 704,045,468.94 | |
| | | Add : | | | |
| 60,000,000.00 | | 1. Amount transferred from A/c No. 4 | | 120,000,000.00 | |
| - | | 2. Interest realised on Saving Bank Account | | 7.00 | |
| 69,966,703.25 | | 3. Interest realised on Securities | | 89,030,282.46 | |
| <u>705,332,772.52</u> | | TOTAL : | | <u>913,075,758.40</u> | |
| | | Less : | | | |
| - | | 1. Payment made by the Regions | | - | |
| 1,287,303.58 | | 2. Interest paid to vendors | | 1,735,814.68 | |
| <u>1,287,303.58</u> | | TOTAL : | | <u>1,735,814.68</u> | |
| <u>704,045,468.94</u> | | BALANCE : | | <u>911,339,943.72</u> | |

| 1997-98 | | SCHEDULE No. X | 1998-99 | |
|-------------------------|----|--|-------------------------|----|
| Rs. | P. | | Rs. | P. |
| | | Investment Fluctuation Account : | | |
| 2,670,645,596.94 | | A. Gain on redemption of securities accounted upto 1997-98 | 2,843,601,269.35 | |
| -147,521,799.22 | | B. Gain/loss on purchase of securities | -70,695,781.10 | |
| 320,477,471.63 | | C. Interest on Fluctuation A/c | 341,232,152.32 | |
| <u>2,843,601,269.35</u> | | TOTAL : | <u>3,114,137,640.57</u> | |
| | | Less : | | |
| | | Gain/Loss on sale of Securities | | - |
| <u>2,843,601,269.35</u> | | BALANCE : | <u>3,114,137,640.57</u> | |
| | | SCHEDULE No. XI | | |
| | | Building Construction Fund : | | |
| 1,745,226,448.81 | | Balance as per last Balance Sheet | 2,069,055,223.81 | |
| | | Add : | | |
| 200,000,000.00 | | 1. Provisions made during the year | 500,000,000.00 | |
| 123,828,775.00 | | 2. Interest credited to the Fund | 162,368,076.19 | |
| <u>2,069,055,223.81</u> | | TOTAL : | <u>2,731,423,300.00</u> | |

Note :

The cost of land and building acquired including advances paid as on 31.3.99 is Rs. 1,85,79,04,992.35 and the amount available for construction purposes as on 31.3.99 is Rs. 87,35,18,307.65

| | | SCHEDULE No. XII | | |
|----------------------|--|---|----------------------|--|
| | | | | |
| | | Building Maintenance (Repair, renewal, replacement) Fund : | | |
| 5,345,376.64 | | Balance as per last Balance Sheet | 19,224,879.28 | |
| | | Add : | | |
| 12,224,701.46 | | 1. Amount appropriated from Revenue Surplus during the year | 31,359,010.37 | |
| 1,654,801.18 | | 2. Interest credited | 4,188,526.14 | |
| <u>19,224,879.28</u> | | TOTAL : | <u>54,772,415.79</u> | |

| 1997-98 | | SCHEDULE No. XIII Revenue Surplus | 1998-99 | |
|-------------------------|----|--|-------------------------|----|
| Rs. | P. | | Rs. | P. |
| 2,136,392,944.62 | | Balance as per last Balance Sheet | 2,303,652,172.56 | |
| | | Less : | | |
| - | | 1. Amount adjusted by the Regional Office | - | |
| - | | 2. Excess of Expenditure over Income transferred from Income and Expenditure Appropriation Account | - | |
| <u>2,136,392,944.62</u> | | | <u>2,303,652,172.56</u> | |
| | | Add : | | |
| - | | 1. Amount Adjusted by Regional Offices | - | |
| 167,259,227.94 | | 2. Excess of Income over expenditure transferred from Income and Expenditure Appropriation Account | 567,387,260.18 | |
| <u>2,303,652,172.56</u> | | BALANCE : | <u>2,871,039,432.74</u> | |

SCHEDULE No. XIV

Sundry Credits :

| | | |
|---------------|---|----------------|
| 8,092,772.67 | A. Regional : | |
| 77,409,022.82 | a. (i) Suspense A/c (unclassified) EPF | 7,041,070.99 |
| - | (ii) Administration Fund (Suspense A/c) | 104,585,900.32 |
| 7,216,036.47 | (iii) Suspense A/c (unclassified) SPF | 5,327,742.31 |
| 1,482,899.33 | b. Irregular Payments | 7,216,036.47 |
| 40,578.32 | c. Over Payments | 1,437,672.78 |
| 895,000.00 | d. AECD (DA) A/c | 40,578.32 |
| | e. Amount payable to EDLI Account | 895,000.00 |
| | B. Central : | |
| 5,285,000.00 | a. Excess credit in S.P.F Investment Accounts | 5,285,000.00 |
| - | b. Amount Invested in F.F. Account | - |
| - | c. Erroneous credits to Account No. 8 | - |
| 875,009.00 | d. Amount not accounted for by the Regions though received in A/c No. 5 from A/c No.1 | 875,009.00 |

| 1997-98 | | 1998-99 |
|--|--|---------------------------|
| Rs. | P. | Rs. P. |
| SCHEDULE No. XIV | | |
| 122,513,339.00 | | 122,513,339.00 |
| | e. Amount credited to Account No. 1 but not debited to A/c No. 5 | |
| 259,744,934.60 | | 238,052,516.60 |
| | f. Erroneous credit to Account No. 5 | |
| 15,586,895.88 | | 7,348,535.88 |
| | g. Excess credit to Account No. 8 | |
| 1,003,020.00 | | 1,003,020.00 |
| | h. Excess credit to Account No. 9 | |
| <u>500,144,508.09</u> | TOTAL : | <u>501,621,421.67</u> |
| SCHEDULE No. XV | | |
| Investment Account of | | |
| Employees' Provident Fund | | |
| A. Securities Purchased Centrally | | |
| 311,434,930,024.31 | Balance as per last Balance Sheet | 354,212,417,324.51 |
| Add : | | |
| 43,378,594,799.42 | 1. Amount invested centrally (Cost Price) | 60,19,467,781.10 |
| (-)147,521,799.22 | 2. Gain on purchase of securities for the year 1998-99 | - 70,695,781.10 |
| <u>354,666,003,024.51</u> | TOTAL | <u>414,261,189,324.51</u> |
| Less : | | |
| - | 1. Loss on sale of securities | - |
| 453,585,700.00 | 2. Securities redeemed during the year | 3,249,649,300.00 |
| <u>453,585,700.00</u> | TOTAL : | <u>3,249,649,300.00</u> |
| <u>354,212,417,324.51</u> | Balance (A) : | <u>411,011,540,024.51</u> |

| 1997-98 | | 1998-99 | |
|--|----|--|---------------------------|
| Rs. | P. | Rs. | P. |
| B. Securities transferred by Regions : | | | |
| 1,405,646,819.05 | | Balance as per last Balance Sheet | 149,44,79,400.05 |
| Add : | | | |
| 105,115,640.50 | | 1. Securities received (Accepted Value) | 349,571,130.64 |
| — | | 2. Other Adjustments | — |
| <u>1,510,762,459.55</u> | | TOTAL | <u>1,844,050,530.69</u> |
| Less : | | | |
| 16,283,059.50 | | Securities returned to Establishments (Accepted Value) | 78,306,900.00 |
| <u>1,494,479,400.05</u> | | Balance (B) : | <u>1,765,743,630.69</u> |
| <u>355,706,896,724.56</u> | | TOTAL (A) + (B) : | <u>412,777,283,655.20</u> |
| SCHEDULE No. XVI | | | |
| Investment Account of Staff Provident Fund : | | | |
| 538,115,403.86 | | Balance as per last Balance Sheet | 665,330,573.76 |
| Add : | | | |
| 128,424,269.90 | | Amount invested Centrally (Purchase Price) | 267,772,503.50 |
| <u>666,539,673.76</u> | | | <u>933,103,077.26</u> |
| Less : | | | |
| 1,209,100.00 | | Value of Securities redeemed | 6,286,100.00 |
| <u>665,330,573.76</u> | | BALANCE : | <u>926,816,977.26</u> |
| SCHEDULE No. XVII | | | |
| Investment Account of Pension-cum-Gratuity Fund (Staff) : | | | |
| 572,559,904.48 | | Balance as per last Balance Sheet | 704,438,812.06 |
| Add : | | | |
| 132,101,707.58 | | Amount invested centrally (Purchase Price) | 211,485,884.50 |
| <u>704,661,612.06</u> | | | <u>915, 924, 696.56</u> |
| Less : | | | |
| 222,800.00 | | Value of securities redeemed during the year | 4,115,700.00 |
| <u>704,438,812.06</u> | | Balance : | <u>911,808,996.56</u> |

| 1997-98 | | 1998-99 |
|--|---|-------------------------|
| Rs. | P. | Rs. P. |
| SCHEDULE No. XVIII | | |
| Investment Account of Administration Fund : | | |
| 2,363,519,972.90 | Balance as per last Balance Sheet | 2,648,783,807.90 |
| Add : | | |
| 455,263,835.00 | Amount invested | 844,708,098.00 |
| <u>2,818,783,807.90</u> | | <u>3,493,491,905.90</u> |
| Less : | | |
| 170,000,000.00 | Securities redeemed | 100,000,000.00 |
| <u>2,648,783,807.90</u> | Balance : | <u>3,393,491,905.90</u> |
| SCHEDULE No. XIX | | |
| Recoverable Advances (Staff) | | |
| 25,119,273.23 | a. Conveyance Advance | 40,407,472.23 |
| 132,751,460.96 | b. House Building Advance | 200,907,499.96 |
| 137,158.50 | c. Fan Advance | 142,528.50 |
| 6,923.75 | d. Warm Clothing Advance | 17,154.75 |
| 7,165,888.10 | e. Festival Advance | 10,326,401.10 |
| 4,604,929.00 | f. Natural Calamity Advance | 2,479,217.00 |
| 7,789,690.80 | g. Advance of Pay /DA/TA | 7,192,640.80 |
| 1,337.25 | h. Food Grain Advance | 1,337.25 |
| 545,661.00 | i. Advance to Staff Co-operative Canteen/Store | 528,420.00 |
| 3,833,611.51 | j. Miscellaneous Payments | 3,696,540.33 |
| <u>181,955,934.10</u> | TOTAL | <u>265,699,211.92</u> |
| SCHEDULE No. XX | | |
| Amount in Transit : | | |
| 27,913,121.28 | a. EPF Account No. 4 | 54,550,830.88 |
| 291,116,078.40 | b. EPF Account No. 5 | 355,508,498.40 |
| 15,918,911.92 | c. EPF Account No. 8 | 33,005,160.55 |
| - | d. EPF Account No. 9 | - |
| 72,393,666.00 | e. EPF Investment Account | 71,927,666.00 |
| - | f. SPF Investment Account | - |
| 75,864.00 | g. Pension-cum-Gratuity Fund Investment Account | - |
| <u>407,417,611.60</u> | TOTAL | <u>514,992,155.83</u> |

| 1997-98 | |
|--------------------|----|
| Rs. | P. |
| (-) 565,242,047.88 | |
| 58,548,938.63 | |
| (-) 71,046,125.84 | |
| 79,051,021.92 | |
| 28,071,277.10 | |
| 2,443,250.21 | |
| 164.80 | |
| 3,384,812.53 | |
| 2,918,546.87 | |
| <hr/> | |
| (-) 461,870,161.66 | |
| <hr/> | |
| 561.55 | |
| 316.98 | |
| 762.57 | |
| <hr/> | |
| 1,641.10 | |
| <hr/> | |
| (-) 461,868,520.56 | |
| <hr/> | |

| | |
|----------------|--|
| 11,147,316.07 | |
| 42,155,227.83 | |
| 7,216,036.47 | |
| 1,482,899.33 | |
| 58,806,604.53 | |
| 67,080,837.65 | |
| 45,460.65 | |
| <hr/> | |
| 187,934,382.53 | |
| <hr/> | |

SCHEDULE No. XXI

Cash Balance as on 31st March

A. State Bank of India :

- a. EPF Account No. 1
- b. EPF Account No. 2
- c. EPF Account No. 3
- d. EPF Account No. 4
- e. EPF Account No. 5
- f. EPF Account No. 8
- g. EPF Account No. 9
- h. NATRSS
- i. Central Office

TOTAL (A) :

B. State Bank of India :

- a. EPF Investment Account
- b. SPF Investment Account
- c. Pension-cum-Gratuity Investment Account

TOTAL (B) :

TOTAL (A) + (B) :

SCHEDULE No. XXII

Sundry Debits :

A. Suspense (Unclassified) Account

- a. E.PF

- b. Admn.

B. Irregular Payments

C. Over Payments

D. Erroneous Debit to Account NO. 5

- a. Excess accounted for ^{by} Regional offices as transfer to A/c No. 5 from A/c No. 1 & vice versa

- b. Extra debit made to Account No. 5

E. Theft

TOTAL :

1998-99
Rs. P.

| | |
|----------------------|--|
| (-) 11,328,45,464.98 | |
| 148,869,630.76 | |
| (-) 16,666,847.72 | |
| 20,369,294.02 | |
| 60,050,689.10 | |
| 5,475,310.01 | |
| 171.80 | |
| 1,792,394.12 | |
| (-) 2,338,936.43 | |
| <hr/> | |
| (-) 915,293,759.32 | |
| <hr/> | |

| | |
|----------|--|
| 462.35 | |
| 51.62 | |
| 909.85 | |
| <hr/> | |
| 1,423.82 | |
| <hr/> | |

(-) 915,292,335.50

| |
|---------------|
| 11,879,910.16 |
| 41,990,335.54 |
| 7,216,036.47 |
| 1,437,672.78 |

144,561,446.95

96,680,821.65

303,766,223.55

RECEIPT AND PAYMENT ACCOUNT
AND
BALANCE SHEET OF
EMPLOYEES' PENSION SCHEME, 1995

RECEIVED
BY
DATE

**RECEIPT AND PAYMENT ACCOUNT
AND
BALANCE SHEET OF
EMPLOYEES' PENSION SCHEME, 1995**

**EMPLOYEES' PENSION
RECEIPT AND PAYMENT ACCOUNT
(Contribution**

| Previous Year | Sl. No. | RECEIPT | Amount Rs. |
|---------------------------|--------------|---|---------------------------|
| 134,156,900,730.39 | 1. | Opening Balance as on 1-4-1998 | 174,847,741,295.03 |
| 28,500,927,682.73 | 2. | (i) Contribution of Employers | 31,956,552,642.58 |
| 3,129,328,358.00 | | (ii) Contribution of Govt. 1998-99 | 3,531,411,658.00 |
| 575,571,642.00 | | (iii) Arrears of contribution of Govt up to the year 1997-98 | 839,588,342.00 |
| 8,942,900,000.00 | 3. | Interest on the balance in the Public Account | 10,043,700,000.00 |
| 12,821,429.85 | 4. | Interest on Saving Bank Account | 8,919,367.53 |
| 4,433,994,458.13 | 5. | Interest received on Securities | 8,189,194,135.11 |
| | 6. | Other Receipts : | |
| 107,045,745.77 | (a) | Regional Contribution Account No. 10 | 56,873,641.30 |
| - | (b) | Central Contribution Account No. 11 | - |
| 179,859,490,046.87 | TOTAL | | 229,473,981,081.55 |

**SCHEME - 1995
FOR THE YEAR 1998-99
Account)**

| Previous Year | Sl. No. | PAYMENT | Amount Rs. |
|---------------------------|--------------|---|---------------------------|
| | 1. | Amount paid to outgoing members/beneficiaries : | |
| 16,435,877.88 | (a) | Amount of Employee's share with interest | 126,105.00 |
| 1,639,564,496.38 | (b) | Withdrawal/Retirement Benefits | 2,450,588,568.85 |
| 24,833,379.00 | (c) | Life Assurance Benefits | 743,798.00 |
| 2,715,492,427.75 | (d) | Pension | 3,859,210,965.72 |
| 7,393,885.00 | 2. | Amount paid as commission for disbursement of Pension | 25,567,823.89 |
| 235,949,762.99 | 3. | Amount paid towards Pension Fund Administrative expenses | 440,888,656.33 |
| - | 4. | Amount of securities transferred on grant of exemption | - |
| 242,550,867.10 | 5. | Amount Paid as accrued interest on purchase of securities | 203,963,762.22 |
| | 6. | Other Payments : | |
| 129,528,055.74 | (a) | Regional Contribution Account No. 10 | 40,046,013.00 |
| - | (b) | Central Contribution Account No. 11 | - |
| 174,847,741,295.03 | 7. | Closing Balance | 222,452,845,388.54 |
| 179,859,490,046.87 | TOTAL | | 229,473,981,081.55 |

Sd/-

(S.K. RAY)

FINANCIAL ADVISOR & CHIEF ACCOUNTS OFFICER and CENTRAL PROVIDENT FUND COMMISSIONER

**EMPLOYEES' PENSION
RECEIPT AND PAYMENT ACCOUNT
(Administration)**

| Previous Year | Sl. No. | RECEIPT | Amount Rs. |
|-----------------------|------------|--|-----------------------|
| 83,200,000.00 | 1. | Amount received from Government towards cost of administration 1998-99 | - |
| 235,949,762.99 | 2. | Amount received from Pension Fund towards Administrative expenses | 440,888,656.33 |
| 166,788,656.23 | 3. | Amount received from EPF Administration Account C/F | 187,456,201.95 |
| 485,938,419.22 | | TOTAL | 628,344,858.28 |

**SCHEME - 1995
FOR THE YEAR 1998-99
Account)**

| Previous Year | SL. No. | PAYMENT | Amount Rs. |
|-----------------------|--------------|--|---|
| 130,906,856.97 | 1. | Balance amount incurred from EPF Administration Account B/F as'on 1.4.98 | 166,788,656.23 |
| | 2. | Payment of Administration | Rs. P. |
| | (i) | Revenue Expenditure : | |
| 201,103,830.72 | (a) | Salaries | 228,412,707.10 |
| 24,144,748.16 | (b) | Allowances & Honoraria | 42,391,378.30 |
| 5,073,984.03 | (c) | Travelling Allowance | 7,881,542.33 |
| 32,618,018.20 | (d) | Pension/Gratuity (Staff) | 47,707,489.80 |
| 31,640.68 | (e) | SPF, DLI Benefits | 9,600.00 |
| 77,875,100.54 | (f) | Other charges | 90,278,610.46 |
| 780,543.58 | (g) | Grant | 480,742.00 |
| 3,422,940.53 | (h) | Charges on maintenance and repairs of Office Building | 5,521,149.82 |
| <u>345,050,806.44</u> | | | <u>422,683,219.81</u> <u>422,683,219.81</u> |
| | (ii) | Capital expenditure : | |
| 9,980,755.81 | | Construction of office Building/Staff Quarters | 38,872,982.24 |
| <u>485,938,419.22</u> | TOTAL | | <u>628,344,858.28</u> |

Sd/-
(S.K. RAY)

FINANCIAL ADVISOR & CHIEF ACCOUNTS OFFICER and CENTRAL PROVIDENT FUND COMMISSIONER

**EMPLOYEES' PENSION
BALANCE SHEET AS AT**

| Balance as at 31st March Previous Year | Sl. No. | LIABILITIES | Sch. No | Amount Rs. |
|--|------------|--|------------|---------------------------|
| 174,847,741,295.03 | 1. | Employees' Pension Fund Contribution Account. | | 222,452,845,388.54 |
| 166,788,656.23 | 2. | Employees' Pension Fund Admn. Account : Amount incurred from EPF Administration Account | | 187,456,201.95 |
| (-) 409,866,153.74 | 3. | Investment Fluctuation Account | | (-) 477,124,471.74 |
| 165,068,024.26 | 4. | Sundry Credits | I | 264,018,440.74 |
| 174,769,731,821.78 | | TOTAL | | 222,427,195,559.49 |

SCHEME - 1995
31ST MARCH, 1999

| Balance as at 31st March Previous year | SL. No. | ASSETS | Sch. No. | Amount Rs |
|--|------------|---|-------------|---------------------------|
| 119,396,120,291.86 | 1. | Employees' Pension Fund Contribution Investment Account Kept in Deposit with public A/c. | II | 133,810,820,291.86 |
| 53,087,475,657.00 | 2. | Investment in Securities | III | 86,353,006,359.00 |
| | 3. | Employees' Pension Fund Administration Account | | |
| - | a) | Amount recoverable from Central Government | | - |
| 166,788,656.23 | b) | Amount recoverable from Pension Fund | | 187,456,201.95 |
| 1,621,264,187.11 | 4. | Cash Book Balance Contribution Account | IV | 1,461,234,131.44 |
| 425,905,869.34 | 5. | Remittance in transit | | 425,823,436.84 |
| 72,177,160.24 | 6. | Sundry Debits | V | 188,855,138.40 |
| 174,769,731,821.78 | | TOTAL | | 222,427,195,559.49 |

Note:

| | | |
|--------------------|--|---------------------|
| Rs. 8,819 lakhs | (i) Pension contribution due from employers of exempted and unexempted establishment as on 31.3.1999 | Rs. 14,196.43 lakhs |
| Rs. 839,588,342.00 | (ii) Pension Contribution due from Govt as on 31-3-1999 | Rs. 918,720,523.00 |
| Rs. 166,788,656.23 | (iii) Pension Administrative cost due from Pension Fund as on 31.3.99 | Rs. 187,456,201.95 |
| | (iv) The investment in securities are shown in the Balance Sheet at Face Value. | |
| | (v) The accounts have been compiled on actual basis. | |

Sd/-
(S.K. RAY)

FINANCIAL ADVISOR & CHIEF ACCOUNTS OFFICER and CENTRAL PROVIDENT FUND COMMISSIONER

1998-99
Rs. P.

| 1997-98 Rs. P. | SCHEDULE No. I Sundry Credits : | 1998-99 Rs. P. |
|--|---|---|
| (-) 79,422,148.62 244,490,172.88 <hr/> 165,068,024.26 | 1. Account No. 10 Account No. 11 Balance as at 31st March : | -23,917,068.14 287,935,508.88 <hr/> 264,018,440.74 |
| SCHEDULE No. II | | |
| 106,748,320,291.86 - 575,571,642.00 3,129,328,358.00 8,942,900,000.00 <hr/> 119,396,120,291.86 | Amount kept in deposit with Public Account Balance as per last Balance Sheet Add : (i) Amount deposited in Public Account during the year (ii) Arrears of Govt. Share upto 1997-98 (iii) Govt. share of Contribution 1998-99 (iv) Interest on Public Account Balance as at 31st March : | 119,396,120,291.86 - 839,588,342.00 3,531,411,658.00 10,043,700,000.00 <hr/> 133,810,820,291.86 |
| SCHEDULE No. III | | |
| 25,548,738,657.00 27,866,623,334.48 (-) 327,886,334.48 <hr/> 53,087,475,657.00 | Investment in securities A. Securities purchased Centrally Balance as per last Balance Sheet Add : 1. Amount Invested Centrally (Cost Price) 2. Gain/loss on purchase of Securities TOTAL Less : 1. Gain/Loss on Sale of Securities 2. Securities redeemed during the year TOTAL BALANCE (A) : | 53,087,475,657.00 34,068,856,318.00 (-) 67,258,318.00 <hr/> 87,089,073,657.00 - 736,067,298.00 <hr/> 736,067,298.00 <hr/> 86,353,006,359.00 |

| 1997-98 | | | 1998-99 | |
|--------------------------|----|---|--------------------------|----|
| Rs. | P. | | Rs. | P. |
| | — | B. Securities transferred by Regions | | |
| | — | Balance as per last Balance Sheet | | — |
| | | (Accepted Value) | | |
| | | Add : | | — |
| | — | 1. Securities received (Accepted Value) | | — |
| | — | 2. Other adjustment | | — |
| | — | TOTAL : | | — |
| | — | Less : | | |
| | — | Securities returned to establishments | | — |
| | | (Accepted Value) | | |
| | — | BALANCE (B) : | | |
| <u>53,087,475,657.00</u> | | TOTAL (A+B) | <u>86,353,006,359.00</u> | |

SCHEDULE No. IV

Cash Book Balance :

| | | |
|-------------------------|-----------------------------------|-------------------------|
| 1,498,463,578.60 | 1. Account No. 10 | 1,368,821,084.37 |
| 122,800,517.52 | 2. Account No. 11 | 92,412,603.19 |
| 90.99 | 3. Balance with SBI <i>Mumbai</i> | 443.88 |
| <u>1,621,264,187.11</u> | Balance as at 31st March : | <u>1,461,234,131.44</u> |

SCHEDULE No. V

Sundry Debits :

| | | |
|----------------------|-----------------------------------|-----------------------|
| 15,307,831.43 | 1. Account No. 10 | 90,598,090.59 |
| 56,869,328.81 | 2. Account No. 11 | 98,257,047.81 |
| <u>72,177,160.24</u> | Balance as at 31st March : | <u>188,855,138.40</u> |

**RECEIPT AND PAYMENT ACCOUNT
AND
BALANCE SHEET OF
EMPLOYEES' DEPOSIT LINKED
INSURANCE SCHEME**

**EMPLOYEES' DEPOSIT LINKED
RECEIPT AND PAYMENT ACCOUNT
(Contribution)**

| Balance as at 31st March Previous Year | Sl. No. | RECEIPT | Amount Rs. |
|--|--------------|---|--------------------------|
| 17,309,518,372.49 | 1. | Opening Balance as on 01-04-1998 | 19,439,530,756.15 |
| 1,039,576,892.32 | 2. | (i) Contribution of Employers | 1,146,619,397.85 |
| - | | (ii) Contribution of Govt. 1998-99 | - |
| 1,430,600,000.00 | 3. | Interest on Investment in Public Account | 1,588,200,000.00 |
| 19,565,706.19 | 4. | Interest on Investment in Securities | 112,338,574.32 |
| 1,172,990.45 | 5. | Interest on Saving Bank Account | 508,155.53 |
| 3,316,718.66 | 6. | Penal Damages | 7,620,466.73 |
| | 7. | Other Receipts in : | |
| 825,683.80 | a) | Account No. 21 | 2,235,732.24 |
| - | b) | Account No. 25 | - |
| 19,804,576,363.91 | TOTAL | | 22,297,053,082.82 |

**INSURANCE SCHEME - 1976
FOR THE YEAR 1998-99
Account)**

| Balance as at 31st March Previous Year | SL. No. | PAYMENT | Amount Rs. |
|--|--------------|--|--------------------------|
| 353,618,444.00 | 1. | Assurance benefits | 416,245,959.07 |
| - | 2. | Amount refunded to employers on grant of exemption | - |
| 7,245,999.76 | 3. | Amount Paid as accrued interest on : purchase of securities | 5,914,217.55 |
| 4,181,164.00 | 4. | Other Payments in : | |
| - | | Account No. 21 | 202,286.00 |
| | | Account No. 25 | - |
| 19,439,530,756.15 | 5. | Closing Balance | 21,874,690,620.20 |
| 19,804,576,363.91 | TOTAL | | 22,297,053,082.82 |

Sd/-
(S.K. RAY)

FINANCIAL ADVISOR & CHIEF ACCOUNTS OFFICER and CENTRAL PROVIDENT FUND COMMISSIONER

**EMPLOYEES' DEPOSIT LINKED
RECEIPT AND PAYMENT** *AY*
(Administration)

| Balance as at 31st March Previous Year | Sl. No. | RECEIPT | Amount Rs. |
|--|---------|---|-------------------------|
| 4,121,415,892.82 | 1 | Opening Balance as on 1st April, 1998 | 4,660,106,653.44 |
| 50,413,426.76 | 2 | Administrative charges received from employers during the year | 72,423,462.82 |
| 9,007,382.78 | 3 | Inspection Charges received | 20,116,420.13 |
| 442,510.13 | 4 | Penal Damages | 685,938.73 |
| 1,577,718.00 | 5 | (a) Govt. Shares arrears upto 1997-98 | — |
| — | | (b) Amount received from Govt. towards cost of Administration of the Fund for the year 1998-99 | — |
| — | 6 | (a) Interest received on Investment from Administration Account | — |
| 499,152,243.00 | | (b) Interest on Special Deposit Account | 560,647,059.00 |
| 48,016.00 | | (c) Interest on S.B Account | 156,306.05 |
| — | | (d) Interest on Advances | — |
| 472,168.81 | 7 | Other receipts in : Account No. 22 | 1,448,810.21 |
| — | | Account No. 24 | — |
| 4,682,529,358.30 | | TOTAL | 5,315,584,650.38 |

**INSURANCE SCHEME - 1976
FOR THE YEAR 1998-99
Account)**

| Balance as at 31st March Previous Year | SL. No. | PAYMENT | Amount Rs |
|--|------------|---|-------------------------|
| | 1. | Payment on Administration : | |
| | | (a) Revenue Expenditure : | |
| 12,583,960.70 | (i) | Salaries | 14,275,794.83 |
| 1,511,264.33 | (ii) | Allowances & Honoraria. | 2,649,459.93 |
| 318,347.27 | (iii) | T.A. and L.T.C | 492,596.07 |
| 2,038,780.10 | (iv) | Pension/Gratuity (Staff) | 2,981,719.68 |
| 1,976.98 | (v) | Staff Provident Fund DLI Benefits | 600.00 |
| 4,878,706.04 | (vi) | Other charges (Recurring and non-recurring) | 5,642,405.45 |
| 48,912.51 | (vii) | Grants | 30,046.25 |
| 213,935.00 | (viii) | Maintenance and repairs of Office Building etc. | 345,072.98 |
| <u>21,595,882.93</u> | | TOTAL | <u>26,417,695.19</u> |
| 623,797.24 | (b) | Capital Expenditure : | |
| | | Construction of office building/Staff quarters etc. | 2,429,561.40 |
| 203,024.69 | 2. | Other Payment : | |
| | | Account No. 22 | 2,972,764.75 |
| - | | Account No. 24 | - |
| 4,660,106,653.44 | 3. | Closing Balance | 5,283,764,629.04 |
| <u>4,682,529,358.30</u> | | TOTAL | <u>5,315,584,650.38</u> |

Sd/-

(S.K. RAY)

FINANCIAL ADVISOR & CHIEF ACCOUNTS OFFICER and CENTRAL PROVIDENT FUND COMMISSIONER

**EMPLOYEES' DEPOSIT LINKED
BALANCE SHEET AS AT**

| Balance as at 31st March Previous Year | Sl. No. | LIABILITIES | Sch. No. | Amount Rs. |
|--|------------|--|---------------|-------------------|
| 19,439,530,756.15 | 1. | Employees' Deposit Linked Insurance Fund Account | | 21,874,690,620.20 |
| 4,660,106,653.44 | 2. | Employees' Deposit Insurance Fund Adm. Account | <i>Linked</i> | 5,283,764,629.04 |
| -10,754,264.28 | 3. | Investment fluctuation account | | (-) 6,048,398.11 |
| 179,849,966.85 | 4. | Sundry Credits | } | 210,124,873.19 |
| 24,268,733,112.16 | TOTAL | | | 27,362,531,724.32 |

**INSURANCE SCHEME - 1976
31ST MARCH, 1999**

| Balance as at 31st March Previous Year | SL. No. | ASSETS | Sch. No. | AMOUNT Rs. |
|--|------------|---|-------------|--------------------------|
| | 1. | Investment Account : | | |
| | (a) | Employees' Deposit Linked Insurance | | |
| 691,111,465.83 | (i) | Investment In Securities | II | 1,557,518,900.00 |
| 18,738,314,794.14 | (ii) | Deposit in Public Account | III | 20,326,514,794.14 |
| | (b) | Employees' Deposit Linked Insurance Adm. Fund Account : | | |
| 4,688,754,476.23 | (i) | Amount invested in deposits | IV | 5,270,041,535.23 |
| (-) 52,115,633.17 | (ii) | Amount due from E.P.F. Adm. Account | V | (-) 3,691,556.59 |
| 16,538,949.58 | 2. | Cash Balance | VI | 5,174,049.98 |
| 136,771,070.86 | 3. | Remittance in transit | VII | 146,503,216.16 |
| 49,357,988.69 | 4. | Sundry Debits | VIII | 60,470,785.40 |
| 24,268,733,112.16 | | TOTAL | | 27,362,531,724.32 |

Foot Note :

- | | | |
|----------------|---|-------------------|
| Rs. 1403 lakhs | 1. E.D.L.I. Contribution due from employees as on 31-3-1999 | Rs. 1402.02 Lakhs |
| Rs. 200 lakhs | 2. E.D.L.I. Adm. and Inspection charges due from employees as on 31-3-1998 | Rs. 215.48 Lakhs |
| | 3. The investment in securities are shown in the Balance Sheet at Face Value. | |
| | 4. The accounts have been compiled on actual basis. | |

Sd/-
(S.K. RAY)

FINANCIAL ADVISOR & CHIEF ACCOUNTS OFFICER and CENTRAL PROVIDENT FUND COMMISSIONER

| 1997-98 | | SCHEDULE No. I | 1998-99 | |
|--|----|---|-------------------------|----|
| Rs. | P. | Sundry Credits : | Rs. | P. |
| -1,553,890.87 | | 1. Excess credit in A/c No. 21 | 3,755,070.03 | |
| 113,472,561.35 | | 2. Excess credit in A/c No. 25 | 132,098,310.73 | |
| 1,344,061.55 | | 3. Excess credit in RBI A/c | 1,344,061.55 | |
| 14,342,309.27 | | 4. Excess credit in A/c No. 22 | 15,216,703.33 | |
| 52,244,925.55 | | 5. Excess credit in A/c No. 24 | 57,710,727.55 | |
| <u>179,849,966.85</u> | | Balance as on 31st March : | <u>210,124,873.19</u> | |
| | | | | |
| SCHEDULE No. II | | | | |
| A. Securities Purchased Centrally | | | | |
| 13,149,065.83 | | Balance as per last Balance Sheet | 691,111,465.83 | |
| Add : | | | | |
| 696,421,264.28 | | 1. Amount invested centrally (Cost Price) | 861,701,568.00 | |
| -10,754,264.28 | | 2. Gain/Loss on purchase of securities | 4,705,866.17 | |
| <u>698,816,065.83</u> | | TOTAL | <u>1,557,518,900.00</u> | |
| Less : | | | | |
| - | | 1. Gain/Loss on sale of securities | - | |
| 7,704,600.00 | | 2. Securities redeemed during the year | - | |
| <u>7,704,600.00</u> | | TOTAL | <u>-</u> | |
| <u>691,111,465.83</u> | | Balance A | <u>1,557,518,900.00</u> | |
| B. Securities transferred by Regions : | | | | |
| - | | Balance as per last Balance Sheet | - | |
| (Accepted Value) | | | | |
| Add : | | | | |
| - | | 1. Securities received (Accepted Value) | - | |
| - | | 2. Other adjustments | - | |
| <u>-</u> | | TOTAL | <u>-</u> | |
| Less : | | | | |
| - | | Securities returned to Establishments | - | |
| (Accepted Value) | | | | |
| <u>-</u> | | Balance B | <u>-</u> | |
| <u>691,111,465.83</u> | | BALANCE (A+B) | <u>1,557,518,900.00</u> | |

| 1997-98 | | SCHEDULE No. III | | 1998-99 | |
|--------------------------|----|--|--|--------------------------|----|
| Rs. | P. | Amount Deposited in Public A/c | | Rs. | P. |
| 17,307,714,794.14 | | Balance as per last Balance Sheet | | 18,738,314,794.14 | |
| - | | 1. Deposits made during the year | | - | |
| - | | 2. Govt share of contribution 1998-99 | | - | |
| - | | 3. Govt. share arrears upto 1997-98 | | - | |
| 1,430,600,000.00 | | 4. Interest on balance in Public Account | | 1,588,200,000.00 | |
| <u>18,738,314,794.14</u> | | Balance as on 31st March : | | <u>20,326,514,794.14</u> | |
| | | | | | |
| | | SCHEDULE No. IV | | | |
| | | Amount Invested : | | | |
| 4,151,584,233.23 | | Balance as per last Balance Sheet | | 4,688,754,476.23 | |
| | | Add : | | | |
| 38,018,000.00 | | a) Amount deposited during the year | | 20,640,000.00 | |
| 499,152,243.00 | | b) Interest on SDA during the year | | 560,647,059.00 | |
| <u>4,688,754,476.23</u> | | <i>Total</i> | | <u>5,270,041,535.23</u> | |
| | | Less : | | | |
| - | | Amount redeemed during the year | | - | |
| <u>4,688,754,476.23</u> | | Balance as on 31st March | | <u>5,270,041,535.23</u> | |
| | | | | | |
| | | SCHEDULE No. V | | | |
| | | Amount due from EPF Admn. A/c : | | | |
| | | a) Transaction in A/c No. 24 | | | |
| -45,540,353.87 | | Balance as per last Balance Sheet | | -52,115,633.17 | |
| | | Add : | | | |
| 15,540,353.87 | | During the year | | 77,271,333.17 | |
| <u>-30,000,000.00</u> | | Balance as on 31st March | | <u>25,155,700.00</u> | |
| -22,115,633.17 | | b) Transaction in A/c No. 22 | | | |
| | | Amount transferred (Adm. Exp. Share) | | -28,847,256.59 | |
| <u>-52,115,633.17</u> | | Balance as on 31st March (a+b) | | <u>-3,691,556.59</u> | |

1997-98
Rs. P.

967,309.14
8,693,816.33
3,118,591.50
3,759,122.46
110.15

16,538,949.58

115,415,030.70
532,224.15
20,823,816.01

136,771,070.86

-7,822,571.81
24,136,566.26
5,126,828.57
27,917,165.67

49,357,988.69

SCHEDULE No. VI

Cash Book Balance :

1. Account No. 21
2. Account No. 25
3. Account No. 22
4. Account No. 24
5. Balance with SBI

Balance as on 31st March

SCHEDULE No. VII

Remittance in Transit :

1. From A/c No. 21 to 25
2. From RBI to A/c No 25
3. From A/c No. 22 to 24

Balance as on 31st March

SCHEDULE No. VIII

Sundry Debits :

1. Account No. 21
2. Account No 25
3. Account No. 22
4. Account No. 24

Balance as on 31st March

1998-99
Rs. P.

-2,554,221.40
2,216,226.62
3,984,571.76
1,527,397.08
75.92

5,174,049.98

124,373,238.79
532,224.15
21,597,753.22

146,503,216.16

-92,550.09
26,640,497.26
6,078,314.49
27,844,523.74

60,470,785.40

AUDIT CERTIFICATE

I have examined the Income & Expenditure account for the year ended 31st March, 1999 and the Balance Sheet as on 31st March, 1999 in respect of Employees' Provident Fund Scheme, 1952, Receipt and Payment Account for the year ended 31st March, 1999 and the Balance Sheets as on 31st March, 1999 in respect of Employees' Pension Scheme, 1995 and Employees' Deposit Linked Insurance Scheme, 1976 of the Employees' Provident Fund Organisation. I have obtained all the information and explanations that I have required, and subject to the observations in the appended Audit Report, I certify, as a result of my audit, that in my opinion these accounts and Balance Sheet are properly drawn up so as to exhibit a true and fair view of the state of affairs of the Employees' Provident Fund Organisation according to the best of information and explanations given to me and as shown by the books of the Organisation.

Place : New Delhi
Date : 02.12.1999

Sd/-
Director General of Audit
Central Revenues

**AUDIT REPORT ON THE ACCOUNTS OF
EMPLOYEES' PROVIDENT FUND ORGANISATION FOR THE YEAR 1998-99**

| AUDIT REPORT-OBSERVATIONS | COMMENTS OF THE ORGANISATION |
|---|------------------------------|
| 1. INTRODUCTION | |
| <p>1.1 The Employees' Provident Fund Organisation (EPFO) came into being following the enactment of Employees' Provident Fund Act in the year 1952. The Act was enacted with the object of instituting compulsory contributory provident fund for the employees to which both the employees and employers would contribute.</p> | Factual, hence no Comments |
| <p>1.2 The Act was further amended in 1971, 1976 and 1995 to provide adequate and long term protective benefits to the families of the employees in the event of their premature death. The Family Pension Scheme (FPS.) and the Employees' Deposit Linked Insurance (EDLI) Scheme came into force with effect from 1.3.71 and 1.8.1976 respectively. The Family Pension Scheme 1971 ceased after 15.11.95 and the entire corpus of the Family Pension Scheme was merged with the Employees Pension Scheme, 1995.</p> | Factual, hence no comments |
| 2. OBJECTIVES | |
| <p>2.1 The three Schemes are administered by the Central Board of Trustees, a tripartite body headed by the Union Labour Minister. It comprises of representatives of Central/State Government, Employers and Employees</p> | Factual, hence no Comments |
| <p>2.2 Under the Employees Provident Fund Scheme, employees are to contribute 10 percent or 12 percent of their pay (based on class of establishment) matched by similar contribution from their employers. The money is deposited with the Employees Provident Fund Organisation where it is invested as per pattern of investment prescribed by Government. As on 31st March, 1999 the amount of Employees Provident Fund invested stands at Rs. 4127773 lakh.</p> | Factual, hence no Comments |
| <p>2.3 The Employees' Pension Scheme, 1995 is financed through contribution from the employers' at the rate of 8.33 per cent of the pay of Employees and the Central Government also contributes 1.16 per cent of the pay of the Employees. The Central Government share and interest on the investment in Public Account is reinvested in the Public Account. After providing for annual benefits, the surplus, if any, is invested as per the pattern of investment prescribed under para 52 of EPF Scheme. The corpus of this Scheme as on 31st March, 1999 stands at Rs. 1338108 lakh in Public Account & Rs 863530 lakh in securities.</p> | Factual, hence no Comments |
| <p>2.4 The Employees' Deposit Linked Insurance Scheme is financed by contribution from employers @ 0.5 per cent of their employees pay. Under this Scheme, benefits are available to the Family members of the subscribers who die in harness. The balance in this account invested as on 31st March, 1999 stands at Rs. 218840 lakh.</p> | Factual, hence no Comments |

| 3. WORKING RESULTS | | | | |
|---|-----------------|----------------|---------------|----------------------------|
| A. The receipts and payments under the different schemes were as under : | | | | Factual, hence no Comments |
| <u>Employees' Provident Fund Scheme, 1952</u> | | | | (Rs. in Lakh) |
| Year | Opening Balance | Total Receipts | Total Payment | Closing Balance |
| 1 | 2 | 3 | 4 | 5 |
| 1996-97 | 20,01,945 | 4,75,734 | 2,54,412 | 22,23,267 |
| 1997-98 | 22,23,267 | 6,35,160 | 3,07,726 | 25,50,701 |
| 1998-99 | 25,50,701 | 10,31,603 | 3,71,180 | 32,11,124 |
| <u>Family Pension Scheme, 1971/Employees' Pension Scheme, 1995</u> | | | | (Rs. in Lakh) |
| 1 | 2 | 3 | 4 | 5 |
| 1996-97 | 9,98,264 | 3,80,416 | 37,111 | 13,41,569 |
| 1997-98 | 13,41,569 | 4,57,026 | 50,118 | 17,48,477 |
| 1998-99 | 17,48,477 | 5,46,262 | 70,211 | 22,24,528 |
| <u>Employees' Deposit Linked Insurance Scheme, 1976</u> | | | | (Rs. in Lakh) |
| 1 | 2 | 3 | 4 | 5 |
| 1996-97 | 1,53,483 | 22,543 | 2,931 | 1,73,095 |
| 1997-98 | 1,73,095 | 24,951 | 3,651 | 1,94,395 |
| 1998-99 | 1,94,395 | 28,575 | 4,224 | 2,18,746 |
| B. Administration <p>The administrative expenses of the organisation are financed by separate contributions from the employers.</p> <p>The administrative expenditure of EPF Scheme is met by levy of separate contributions on the Employers @ 0.65 per cent of wages from unexempted establishment and @ 0.09 percent of wages as inspection charges from exempted establishment. These rates have been revised to 1.10 percent and 0.18 percent respectively with effect from 1st August 1998.</p> <p>The administrative expenses of EDLI Scheme are met by contribution @ 00.01 per cent of wages of employees by the employers of unexempted establishments and @ 0.005 per cent of wages towards inspection charges from exempted establishments.</p> | | | | Factual, hence no Comments |

The administrative expenses of Employees' Pension Scheme, 1995 are reimbursed in full by the Pension Fund of the Employees' Pension Scheme, 1995.

The audit of the Organisation is conducted under Section 19(2) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act, 1971.

4. NUMBER OF EMPLOYEES/MEMBERS COVERED UNDER THE SCHEME

Factual, hence no Comments

4.1 (a) EPF (including EDLI Scheme)

| Year | Opening Balance | | | Addition | | | Closing Balance (Number in lakh) | | |
|---------|-----------------|-------------|--------|----------|-------------|-------|----------------------------------|-------------|--------|
| | Exempted | Un-exempted | Total | Exempted | Un-exempted | Total | Exempted | Un-exempted | Total |
| 1996-97 | 45.79 | 147.36 | 193.15 | (-)0.43 | 10.17 | 9.74 | 45.36 | 157.53 | 202.89 |
| 1997-98 | 45.36 | 157.53 | 202.89 | (-)1.33 | 10.64 | 9.31 | 44.03 | 168.16 | 212.19 |
| 1998-99 | 44.03 | 168.16 | 212.19 | (-)2.95 | 21.94 | 18.99 | 41.09 | 190.10 | 231.19 |

4.1 (b) Family Pension Scheme/Employees' Pension Scheme, 1995

(Number in Lakh)

| | | | | | | | | | |
|---------|-------|--------|--------|----------|-------|-------|-------|--------|--------|
| 1996-97 | 35.56 | 128.25 | 163.81 | (-)1.31 | 20.73 | 19.42 | 34.25 | 148.98 | 183.23 |
| 1997-98 | 34.25 | 148.98 | 183.23 | (-)10.41 | 12.67 | 2.26 | 23.84 | 161.65 | 185.49 |
| 1998-99 | 23.84 | 161.65 | 185.49 | (-)4.95 | 24.27 | 19.32 | 18.89 | 185.92 | 204.81 |

4.2 Total No. of establishments covered under the EPF Act

| Year | Exempted | Un-Exempted | Total |
|---------|----------|-------------|----------|
| 1996-97 | 2,970 | 2,74,585 | 2,77,555 |
| 1997-98 | 2,948 | 2,96,256 | 2,99,204 |
| 1998-99 | 3,123 | 3,15,307 | 3,18,430 |

5. COMMENTS ON ACCOUNTS

5.1. Interest Suspense Account

The interest earned on Employees' Provident Fund balance and the penal damages on belated contribution received from the Employees during the year are credited to Interest Suspense Account (a proforma account). Thereafter, while closing Annual Accounts, the interest is credited to the subscribers' account and the Interest Suspense Account is debited by the same amount. As on 31.3.1999, there was a credit balance of Rs 817617.00 lakh. The year-wise position of interest suspense account for last 14 years from 1985-86 onwards is given below :-

As a result of constant monitoring the balance in Interest Suspense Account could be reduced for the first time from Rs. 9180.52 crores to Rs. 8176.17 crores during 1998-99. Out of the balance of Rs. 8176.17 crores, Rs. 4384.97 crores pertains to Interest earned during 1998-99 which is to be credited to subscribers account during subsequent year. One year earning always

remain as balance in the Interest Suspense Account in addition to the surplus in the Interest Suspense Account. Every year some surplus is generated in Interest Suspense Account as the interest earnings are marginally in excess over the liabilities towards interest to be credited to the Members' Account. The small surplus of each year have developed into some surplus over the years. Moreover, interest is not credited to Unclaimed Deposit Account every year but interest on UCD account is calculated and credited on settlement. It is hoped that the position will improve further in the coming years due to constant monitoring.

(Rupees in lakh)

| Year | Balance of the previous year | Interest earned during the year | Interest debited to suspense account | Closing Balance |
|---------|------------------------------|---------------------------------|--------------------------------------|-----------------|
| 1985-86 | 1,22,529 | 52,901 | 28,143 | 1,47,287 |
| 1986-87 | 1,47,287 | 65,944 | 30,063 | 1,83,168 |
| 1987-88 | 1,83,168 | 80,153 | 75,434 | 1,87,887 |
| 1988-89 | 1,87,887 | 93,774 | 55,058 | 2,26,603 |
| 1989-90 | 2,26,603 | 1,10,820 | 62,681 | 2,74,742 |
| 1990-91 | 2,74,742 | 1,29,749 | 1,04,646 | 2,99,845 |
| 1991-92 | 2,99,845 | 1,57,566 | 1,10,983 | 3,47,028 |
| 1992-93 | 3,47,028 | 1,80,145 | 1,11,343 | 4,15,830 |
| 1993-94 | 4,15,830 | 2,09,859 | 1,35,563 | 4,90,126 |
| 1994-95 | 4,90,126 | 2,43,241 | 1,25,203 | 6,08,164 |
| 1995-96 | 6,08,164 | 2,84,895 | 2,23,723 | 6,69,336 |
| 1996-97 | 6,69,336 | 3,35,775 | 1,90,208 | 8,14,903 |
| 1997-98 | 8,14,903 | 3,80,257 | 2,77,108 | 9,18,052 |
| 1998-99 | 9,18,052 | 4,38,497 | 5,38,932 | 8,17,617 |

Although during the year 1998-99 the balance in Interest Suspense Account has been reduced for the first time, huge amount of Rs. 817617 lakh is still lying under this Account as on 31.03.1999.

The Organisation attributed the following reasons for increase in Interest Suspense Account :

- (i) The interest earned during the year on investment was credited to members account in the next year.
- (ii) Interest on unclaimed deposit accounts was not credited every year.
- (iii) Non-credit of interest to subscribers who were not issued annual statements.
- (iv) Every year some surplus was generated in this account as the interest earnings were marginally in excess over the liability towards interest.

The organisation, however, could not furnished the details of interest account on each respect to ascertain the correct reasons for increasing trend in interest suspense accounts.

5.2. Remittances in transit

Transactions totalling to Rs. 10873.18 lakh were shown under the head "Remittance in transit" in the balance sheet of Employees' Provident Fund, Employees' Pension Scheme and Employees' Deposit Linked Insurance Scheme as per details given below :

(A) Employees' Provident Fund Scheme

Rs. 5149.92 lakh were shown as remittance in transit in Balance Sheet of Employees' Provident Fund Scheme. The year wise and account-wise break-up was as under :-

The implementation of the provisions of EPF & MP Act' 1952 and schemes framed, thereunder is done through a network of 98 different offices. The nature of activities of the organisation in administering the same requires considerable financial transactions. In such a scenario, remittances in transit towards the close of the year are un-avoidable. However, as a result of constant monitoring of the amount in transit out of total amount of Rs. 10873.18 lakh, Rs. 2748.85 lakh have since been cleared as per available information. The amount in transit is inherent in the system as the amount transferred during the last week of March is credited to the account in the next financial year. Therefore, there can not be 'nil' balance in the account. Sometimes credit is given by the bank in the wrong account of Employees' Provident Fund Organisation which is also shown as amount in transit. The amount in transit is, however, constantly being monitored & action taken to keep it to the minimum.

| (Rs. in lakh) | | | | | |
|---------------|----------------|---------------|---------------|--------------------|----------------|
| Year | Account No. 5 | Account No.8 | A/c No. 4 | EPT investment A/c | Total |
| Upto1982-83 | 55.72 | 1.23 | — | — | 56.95 |
| 1983-84 | 20.56 | 0.22 | — | — | 20.78 |
| 1984-85 | 61.22 | 0.53 | — | — | 61.75 |
| 1985-86 | 134.20 | 0.69 | — | — | 134.89 |
| 1986-87 | 13.11 | 11.73 | — | — | 24.84 |
| 1987-88 | 34.28 | 8.05 | — | — | 42.33 |
| 1988-89 | 29.43 | 8.12 | — | — | 37.55 |
| 1989-90 | 67.81 | 7.84 | — | — | 75.65 |
| 1990-91 | 105.65 | 8.25 | — | — | 113.90 |
| 1991-92 | 320.28 | 9.65 | — | — | 329.93 |
| 1992-93 | 348.76 | 18.38 | (upto 93-94) | — | 367.14 |
| 1993-94 | 426.05 | 20.99 | 82.22 | — | 529.26 |
| 1994-95 | 30.00 | 6.56 | 43.75 | 185.00 | 265.31 |
| 1995-96 | 120.00 | (-)0.35 | 49.16 | — | 168.81 |
| 1996-97 | 279.01 | 4.62 | 87.78 | 534.28 | 905.69 |
| 1997-98 | — | 32.97 | 8.91 | — | 41.88 |
| 1998-99 | 1509.00 | 190.57 | 273.69 | — | 1973.26 |
| Total | 3555.08 | 330.05 | 545.51 | 719.28 | 5149.92 |

(B) Employee's Pension Scheme

Rs. 4258.23 lakh were shown under the head "Remittance in transit" in the Balance Sheet of Employees Pension Scheme. The year-wise break-up is as under:

| Year | Remittance in Transit (Rs. in Lakh) |
|--------------|--|
| Upto1982-83 | 8.15 |
| 1983-84 | 17.83 |
| 1984-85 | 32.77 |
| 1985-86 | 103.80 |
| 1986-87 | 136.45 |
| 1987-88 | 75.54 |
| 1988-89 | 107.34 |
| 1989-90 | 91.48 |
| 1990-91 | 172.96 |
| 1991-92 | 142.74 |
| 1992-93 | 59.53 |
| 1993-94 | 93.25 |
| 1994-95 | 129.02 |
| 1995-96 | 488.00 |
| 1996-97 | 689.31 |
| 1997-98 | 178.05 |
| 1998-99 | 1732.01 |
| Total | 4258.23 |

(C) Employees' Deposit Linked Insurance Scheme

Rs. 1465.03 lakh were shown as "Remittance in transit" in the balance sheet of Employees' Deposit Linked Insurance Scheme. The year-wise and account wise break up was under:

(Rupees in lakh)

| Year | Account No. 25 | Account No. 24 | R.B.I. | Total |
|--------------|----------------|----------------|-------------|----------------|
| 1982-83 | 11.30 | — | — | 11.30 |
| 1983-84 | 11.33 | 3.36 | — | 14.69 |
| 1984-85 | 11.61 | 21.92 | — | 33.53 |
| 1985-86 | 18.98 | 20.21 | — | 39.19 |
| 1986-87 | 46.93 | 9.02 | — | 55.95 |
| 1987-88 | 47.13 | 27.10 | — | 74.23 |
| 1988-89 | 25.38 | 15.57 | 0.09 | 41.04 |
| 1989-90 | 45.30 | 14.74 | — | 60.04 |
| 1990-91 | 72.38 | 8.00 | — | 80.38 |
| 1991-92 | 47.62 | 13.36 | — | 60.98 |
| 1992-93 | 60.11 | 10.05 | — | 70.16 |
| 1993-94 | 86.82 | 4.82 | 3.91 | 95.55 |
| 1994-95 | 297.05 | 1.99 | 1.32 | 300.36 |
| 1995-96 | 34.41 | 2.86 | — | 37.27 |
| 1996-97 | 144.01 | 16.86 | — | 160.87 |
| 1997-98 | 108.95 | 9.29 | — | 118.24 |
| 1998-99 | 174.42 | 36.83 | — | 211.25 |
| Total | 1243.73 | 215.98 | 5.32 | 1465.03 |

The Organisation stated (Sept. 99) that amount in transit was inherent in the system as the amount transferred during the last week of March was credited to the account in the next financial year. Therefore, there could not be Nil balance in the Account. Some times credit was given by the Bank in the wrong account and that amount was also shown as amount in transit. The amount in transit was constantly monitored in RPFC(FA)'s conference and the details had been furnished to the region for taking up the matter with the Bank for credit of the amount. It has been further stated by the Organisation that out of total amount of Rs. 10873.18 lakh, Rs. 2748.85 lakh had since been cleared. The reply of the organisation was not tailable as the amount had been shown in transit since 1982-83.

6. DIFFERENCE IN THE BALANCE UNDER VARIOUS FUNDS AND ASSETS CREATED THEREFROM

There were differences in the total balance of funds (Liabilities) and total assets created out of the same under the following heads as per details given against each:

Though there are differences in individual accounts because of intermixing of accounts under various heads yet the balance of all the accounts taken together do tally. Due to the constant monitoring the

difference in assets and liabilities under the EPF in six Regions have been tallied and the overall difference has also reduced from Rs. 350.06 lakh to Rs. 152.47 lakh. Reconciliation of the difference is still continuing and it is expected that the position will further improve in the current year. The Regions have been instructed to reconcile the differences by going through the old records.

| <u>Fund</u> | <u>Liability</u> | <u>Assets</u> | <u>(Amount in Rs.) Differences</u> |
|---------------------------|------------------|-----------------|--|
| Employees' Provident Fund | 412805629446.45 | 412811408681.53 | (+) 5779235.08 |
| Admn. Fund | 5773642029.68 | 5783110112.06 | (+) 9468082.38 |
| Staff Provident Fund | 980011931.39 | 965297499.44 | (-) 14714431.95 |
| Pension & Gratuity Fund | 912342963.72 | 911810078.21 | (-) 532885.51 |

The discrepancy was also pointed out in the Audit Report for the year 1996-97 and 1997-98, but the differences still existed and need reconciliation.

The Organisation stated (Sept., 99) that while the balances of all the accounts taken together were tallied, there were differences in individual accounts because of intermixing of accounts under various heads. The differences in Assets and Liabilities under the Employees' Provident Fund in respect of 6 regions had been tallied and the overall difference had also been reduced from Rs. 350,06,583.58 to Rs. 1,52,47,317.46. The regions had been instructed to reconcile the differences by going through the old records. The reply of the organisation that the balance of all the accounts taken together tallied was not tenable as the organisation depended on arithmetical calculations instead of booking the amount under correct head.

7. UNDER STATEMENT OF LIABILITY

The Balance Sheet of Employees Provident Fund Scheme as on 31.3.1999 showed a liability of (-) Rs. 19730744.16 under the head "Staff Provident Fund Interest Account". The interest earned on staff Provident Fund (SPF) was credited to Staff Provident Fund Interest Account and the amount of interest credited to member accounts was debited to this account. As the actual earning on Staff Provident Fund Investments was less than the amount of interest credited to members' Accounts the interest was over drawn from the Staff Provident Fund Interest Account leaving a negative balance in this account. The negative balance represented a fictitious asset and resulted in under statement of liabilities by Rs. 19730744.16.

The Organisation stated (Sept., 99) that the negative balance in the SPF interest account had increased during the year 1998-99 from the figure of Rs. 76 lakh to Rs. 197 lakh for which the regions had been asked to go into the details of interest credited to SPF members. Remedial steps would be taken to reduce the negative balances.

The amount collected from the Staff towards SPF Contributions/Refund of advances is invested in the securities as per the Investment Policy. The interest earned in these Investments is credited to SPF Interest A/c & the amount credited to the SPF members A/c as per the rate of interest declared by the Central Govt. every year. The matter is being looked into and remedial steps will be taken to reduce the negative balance in SPF Interest Account.

8. ASSETS REGISTER

Balance Sheet of the EPF Scheme as on 31.3.1999 showed assets of Rs. 10874.66 lakh under the head "Land & Building-assets acquired" and Rs. 7704.39 lakh as 'Advances Paid'. However, as per Asset register maintained by the Organisation the figures worked out to Rs. 14286.31 lakh and Rs. 3763.10 lakh respectively. Thus, the 'Assets acquired' had been understated by Rs. 3411.65 lakh and the 'Advances Paid' had been overstated by Rs. 3941.29 lakh. The Organisation stated (Sept. 99) that the figures compiled in the Construction Wing were on the basis of details submitted by concerned regions. The correct position would be ascertained from the regional offices.

9. UNDERSTATEMENT OF UNCLAIMED DEPOSITS

An amount of Rs. 10887.70 lakh had been shown against Unclaimed Deposit Account on the liability side of the Balance Sheet of Employees' Provident Fund Scheme on 31.3.1999. However, as per Register of Unclaimed Deposits maintained by the EPFO, the figures worked out to Rs. 10979.14 lakh. Thus the Unclaimed Deposit Account had been understated by Rs. 91.44 lakh.

The Organisation stated (Sept. 99) that letters had been issued to the concerned Regional Offices for clarification.

10. NON RECOVERY OF INTEREST FROM HMT FOR RS. 1375 LAKH

The E.P.F.O. invested Rs. 2500 lakh during July, 1994 through Reserve Bank of India, Mumbai in 16% HMT Bonds 1999. The interest of Rs. 200 lakh was payable by the HMT on 1st January and 1st July every year. Till 31st December 1995, HMT paid the interest and after that they became defaulter. Total amount of interest due for the period from 1st January 1996 to 31st December 1999 worked out of Rs. 1600 lakh out of which HMT paid Rs. 225 lakh. The balance amount of Rs. 1375 lakh had not been recovered from HMT till date.

The Organisation stated (Oct., 99) that a Civil Suit has been filed against HMT for recovery of outstanding dues by the State Bank of India, Mumai, the Investment Manager of EPFO.

11. NON SUBMISSION OF UTILISATION CERTIFICATES

An amount of Rs. 18,47,000/- was released to Regional/Sub-Regional offices of the E.P.F.O. during the year 1998-99 for participation in various sports activities/tournaments at local and All India level. But these Regional Offices had not submitted the Receipt & Payment Account of sports activities to the Head Office. It was noticed that further funds were released to these Regions without obtaining the utilisation certificates of previous funds.

Reconciliation between the cost of assets shown in the Balance Sheet and Assets Register is underway.

Un-claimed deposit account is a proforma account. Detailed record is maintained in Regional Offices. The Regional Offices have been advised to reconcile the balance and adjust the difference of Rs. 91.44 lakh in current financial year, 1999-2000.

Subsequent to the filing of the Civil Suit against M/S HMT Ltd. the defendant company preferred a Civil Revision Petition before the Hon'ble High Court of Karnataka. The said CRP was finally heard on 14-10-99 & was rejected by the Hon'ble High Court. The Civil Suit filed by the Organisation against M/s HMT, Bangalore again came up for hearing after dismissal of CRP on 29-10-99. The Case is slated for hearing on 4-12-99.

Normally, funds are allotted in the beginning of the financial year and sports activities are conducted almost throughout the year. After the sports events at the close of financial year the accounts of the regional sports control board are called with utilisation certificates. The work relating to compilation of accounts is completed after the expiry of financial year. The accounts

and utilisation for the said year have been received from 12 out of 18 Offices amounting to Rs. 1630004. The accounts from 6 offices involving Rs. 2,16,996 are likely to be received shortly.

12. IRREGULARITIES IN EPFO (CENTRAL OFFICE) BALANCE SHEET

(i) Advances

There were differences in amounts of various advances shown in the Balance Sheet of Central Office as on 31.3.99 and those shown by the respective broad sheets as per details given below :-

The difference between the balance sheet and broad sheet figures in respect of two out of the four heads has since been adjusted. The remaining difference of Rs. 4284.46 is under reconciliation/Adjustment.

| <u>Head of Account</u> | <u>Amount booked in the Balance Sheet</u> | <u>Amount as per Braodsheets</u> | <u>(Amount in Rs.) Difference</u> |
|------------------------|---|----------------------------------|-----------------------------------|
| House Building Advance | 65,23,687.00 | 65,20,687.00 | 3,000.00 |
| Conveyance Advance | 13,82,680.54 | 13,84,088.00 | -1,407.46 |
| Fan Advance | 1070.00 | 1090.00 | -20.00 |
| Festival Advance | 2,77,133.00 | 2,80,010.00 | -2877.00 |

Thus the assets on account of various advances paid to the staff had not been correctly reflected in the Balance Sheet.

The Organisation stated (Sept., 99) that the difference in respect of HBA had been adjusted whereas difference in other advances pertains to very long period. The matter was under correspondence with the Regional Offices.

(ii) Non Recovery of Advances

An amount of Rs. 7631.50 towards Natural Calamity Advances and Rs. 120 towards Food Grain Advances had been shown on the Assets side of the Balance Sheet of EPFO Central Office as on 31.3.99. These advances are lying outstanding since 1983-84 and recovery had not yet been effected from the concerned staff.

The Organisation stated (Sept., 99) that the details of amount to be recovered were not available. However, efforts were being made to trace out the records.

Efforts are being made to reconcile the old details towards natural calamity and food grain advance amounting to Rs 7631.50 and Rs. 120 respectively.

(iii) Staff Provident Fund (Central Office)

The Balance Sheet of EPFO (Central Office) as on 31.3.1999 showed a liability of Rs. 467,07,264.00 on account of Staff Provident Fund, whereas the

broadsheet of Staff Provident Fund maintained by the Central Office showed this figure as Rs. 467,19,387.00. Thus the liability on account of Staff Provident Fund had been understated by Rs. 12,123.00.

There was a variation of Rs. 925704 between the figures of Balance Sheet and Broad Sheet for the year 1997-98. As pointed out by audit during the last year this has been rectified/adjusted in the balance sheet for the year 1998-99. The

Further, the contribution received during the year 1998-99 had been shown as Rs. 1,55,70,612.00 in the Balance Sheet as on 31.3.99, whereas in the broadsheet the figure had been worked out to Rs. 1,46,80,440.00. Hence the contribution had been overstated by Rs. 8,90,172.00.

The Organisation stated (Sept. 99) that the differences will be liquidated in the accounts for 1999-2000.

(iv) **Bank Reconciliation Statement**

Scrutiny of Bank Reconciliation Statement of Employees' Provident Fund Organisation (Central Office) as on 31.3.99 revealed the following shortcomings :-

- a) Cheques amounting to Rs. 3,54,71,910.00 were issued but not presented in Bank for payment. out of this amount, cheques amounting to Rs. 68,344/- have become time barred. These time barred cheques may be cancelled and the amount written back into account.
- b) Cheques amounting to Rs. 25,640.40 had been deposited into Bank, but these had not been credited by the Bank.
- c) An amount of Rs. 3,21,838.50 had been wrongly debited and an amount of Rs. 10,25,277.40 had been wrongly credited by the Bank.

difference of Rs. 890172 during 1998-99 was on account of this adjustment. There is thus no over statement of contribution during 1998-99. As regards difference of Rs. 12123, the same will be adjusted in the accounts for 1999-2000.

Out of cheques amounting to Rs. 35471910, cheques amounting to Rs. 35391263 have since been presented in the bank & debited to our account. The remaining time barred cheques have been cancelled.

Out of cheques amounting to Rs. 25640.40 deposited in bank, cheques amounting to Rs. 11306 have since been credited in our account. Reconciliation of the balance amount of Rs 14334.40 is underway.

The matter has been taken up with SBI New Delhi.

Place : New Delhi
Date : 02.12.1999

Sd/-
Director General of Audit
Central Revenues.